



NAAC Accredited & UGC Recognized
XITE Gamharia
(Autonomous)

XITE Campus
Behind Tata Complex Colony
Gamharia Saraikela- 832 108, Jharkhand
Tel: (0657) – 2333352/ 6203885338
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Ref. XITE/Off/ 33 /25

Date: 8th December 2025

To All members of Governing Board, XITE Gamharia

S.N.	Name	Designation
1.	Dr (Fr) Jerome Cutinha, SJ	Chairperson
2.	Dr (Fr) E. A. Francis, SJ	Principal, Secretary
3.	Fr Gerald Ravi D'Souza, SJ	Treasurer
4.	Dr Sanjai Yadav (DSW, KU)	University Nominee, Member
5.	Dr (Fr) Mukti Clarence, SJ	Management Rep., Member
6.	Dr (Fr) George Joseph Sebastian	Management Rep., Member
7.	Dr (Fr) Donald D'Silva, SJ	Management Rep., Member
8.	Dr (Fr) Joseph Surin, SJ	Management Rep., Member
9.	Mr Jiren Topno	Industry Rep., Member
10.	Mr. Amit Chaturvedi	Faculty, Member
11.	Dr Sanchita G. Chowdhury	Faculty, Member
12.	Mr. Naval Narayan Choudhary	Admin Staff, Member


I am happy to invite you to the 3rd Governing Board meeting of XITE Gamharia, an autonomous college with Kolhan University.

Date and time: 15th December **2025 at 3.00 pm**
Place: The College **Conference Room** (1st floor).

Agenda for the Meeting

1. Welcoming and introducing the members
2. Approval of the minutes of the previous meeting
3. Action taken report
4. Ratification of Sem. 5 & 6 syllabus approved by the BOS & Academic Council
5. Any other matter with the permission of the Chair

We look forward to your timely presence and active participation.


Dr (Fr) E.A. Francis, SJ
Principal





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The Minutes of the 3rd Governing Board Meeting of XITE Gamharia (Autonomous)

The 3rd Governing Board meeting of XITE Gamharia, an autonomous college affiliated with Kolhan University, was held on December 15, 2025, at 3:00 pm in the College Conference Room. All members were present except Dr (Fr) George, Dr (Fr) Donald, Dr Sanchita, and the State Government nominee. Dr (Fr) Jerome, Dr Sanjai, and Dr (Fr) Mukti joined online as they were unable to be present physically.

1. Welcome by the Chairperson

Dr (Fr) Jerome Cutinha, S.J., the Chairperson of the Governing Board, welcomed everyone following a moment of silent prayer.

2. Approval of the minutes of the previous meeting

The secretary presented the minutes of the previous meeting, and the members approved the minutes.

3. Action taken report


- The college conducted all classes according to the schedule and completed the Semester III syllabus on time.
- The examination department conducted the Semester-III end-of-semester exams in December 2025, and the results were announced in January.

4. Ratification of the syllabus approved by the Academic Council & BOS

After a thorough examination of the content of the syllabus and a detailed review of the procedures for its approval, the Governing Body (GB) officially ratified the syllabus of Sem. V & VI, which were prepared by the Board of Studies (BoS) and approved by the Academic Council (AC).

5. Any other matter with the permission of the Chair

No additional matter was brought forth for discussion. The meeting concluded at 4:00 pm with a vote of thanks extended by the Secretary, expressing gratitude to all members for their valuable contributions and participation.

J. Cutinha
Chairperson
Dr (Fr) Jerome Cutinha, S.J.


E.A. Francis
Secretary
Dr (Fr) E.A. Francis, SJ





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**The Attendance Sheet of XITE Gamharia (Autonomous) Governing
Board Meeting held on 15th December 2025**

S.N.	Name	Designation	Signature
1.	Dr (Fr) Jerome Cutinha, SJ	Chairperson	<i>J. Cutinha SJ</i>
2.	Dr (Fr) E. A. Francis, SJ	Secretary	<i>E. A. Francis SJ</i> 15/12/25
3.	Fr Gerald Ravi D'Souza, SJ	Treasurer	<i>Gerald Ravi D'Souza SJ</i>
4.		HRD Nominee	
5.	Dr Sanjai Yadav (DSW, KU)	KU Nominee	<i>Sanjai Yadav</i> 15.12.25
6.	Dr (Fr) Mukti Clarence, SJ	Management Rep.	<i>Mukti Clarence SJ</i> 15/12/25
7.	Dr (Fr) George Sebastian	Management Rep.	
8.	Dr (Fr) Donald D'Silva, SJ	Management Rep.	
9.	Dr (Fr) Joseph Surin, SJ	Management Rep.	<i>Joseph Surin SJ</i> 15/12/25
10.	Mr Jiren Topno	Industry Rep.	<i>Jiren Topno</i> 15/12/25
11.	Dr. Amit Chaturvedi	XITE, Faculty	<i>Amit Chaturvedi</i> 15-12-25
12.	Dr Sanchita G. Chowdhury	XITE, Faculty	
13.	Mr. Naval N. Choudhary	XITE, Staff	<i>Naval N. Choudhary</i> 15.12.2025

