



NAAC Accredited & UGC Recognized
XITE Gamharia
(Autonomous)

XITE Campus
Behind Tata Complex Colony
Gamharia, Seraikela -832 108, Jharkhand
Tel: (0657) - 2333352/ 6203885338
E-mail: principal@xite.ac.in
www.xite.ac.in

Ref. XITE/Off/ /24

Date: 21st October 2024

To All members of Finance Committee XITE, Gamharia

Dr (Fr) E. A. Francis
Fr. Ravi Gerald
Dr (Fr) Mukti
Mr. Amit Chaturvedi

I am happy to invite you to the 1st Finance Committee meeting of XITE Gamharia, an autonomous college with Kolhan University.

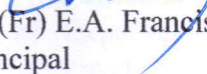
Date: 30th October 2024 at 3.00 pm

Place: Principal's Office (1st floor).

Agenda for the Meeting

1. Welcome and introduction of the members
2. Presentation of the Annual Budget for approval
3. Any other matter with the permission of the Chair

We look forward to your timely presence and active participation.


Dr (Fr) E.A. Francis, SJ
Principal



NAAC Accredited & UGC Recognized
XITE Gamharia
(Autonomous)

XITE Campus
Behind Tata Complex Colony
Gamharia Saraikela- 832 108, Jharkhand
Tel: (0657) - 2333352/ 6203885338
E-mail: principal@xite.ac.in
www.xite.ac.in

**The Attendance Sheet of the 1st Finance Committee Meeting of XITE,
Gamharia held on 30th October 2024**

S #	Name	Designation	Signature
1	Dr (Fr) E.A. Francis, SJ	Chairperson	
2	Fr Gerald Ravi D'Souza, SJ	Secretary	
3	Mr. Amit Chaturvedi	Member, Faculty Representative	
4	Dr (Fr) Mukti Clarence, SJ	Member, GB Representative	



NAAC Accredited & UGC Recognized
XITE Gamharia
(Autonomous)

XITE Campus
Behind Tata Complex Colony
Gamharia, Seraikela -832 108, Jharkhand
Tel: (0657) - 2333352/ 6203885338
E-mail: principal@xite.ac.in
www.xite.ac.in

The Report of the 1st Finance Committee Meeting of XITE, Gamharia

The 1st Finance Committee Meeting of XITE, Gamharia was held on 30th October 2024 at 3.00 pm in the Principal's Office. The following member were present for the meeting.

S #	Name	Designation
1	Dr (Fr) E.A. Francis, SJ	Chairperson
2	Fr Gerald Ravi D'Souza, SJ	Member, Secretary
3	Mr. Amit Chaturvedi	Member, Faculty Representative
4	Dr (Fr) Mukti Clarence, SJ	Member, GB Representative

1. Welcome and introduction of the members

At the outset the chairperson welcomed all the members and expressed his gratitude for their presence for the meeting and for their dedication.

2. Presentation of the Annual Budget for approval

Fr Gerald Ravi presented the proposed budget of the financial year 2024-25 which did not anticipate the autonomy and the additional cost that might incur. In the discussion it was found that the presented budget did not reflect any surplus to meet asset creation. The treasurer sated that the parent society will be meeting the shortage of income towards the asset creation including infrastructure for time being.


3. Any other matter with the permission of the Chair


- a) Expenses of the End Semester External Examination was discussed. However, it was not clear how much will be the total cost towards conducting the exam for the year 2024-25. Therefore, it was agreed that after taking into consideration, students will be charged towards examination fee to meet the expenses. In case the cost is higher that the income generated, the institution will meet the additional cost for the current academic year.

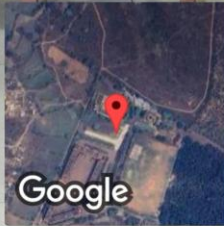
Regarding the rate for setting question papers, evaluation of answer sheets, etc., it was agreed to take the rate of parent university and neighbouring universities. This responsibility was given to the principal who in consultation with the controller of examination will look into it and finalise the rate for setting question papers, evaluation of answer sheets, project viva-voce, etc. and accordingly the examination fee will be fixed.

The meeting was concluded by 4.00 pm.

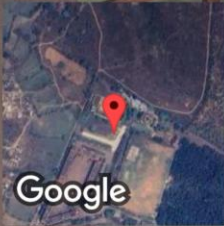
- Proposed rate for Question paper setting ₹ 800/-
- Per Answer sheet evaluation ₹ 35 (Minimum ₹300)
- Project External: ₹ 25 P/S + ₹ 300 Qu.+ ₹ 24 TA
- Project Internal: ₹ 25 P/S +300 Question setting


Chairperson
Dr (Fr) E.A. Francis, SJ


Secretary
Fr Gerald Ravi D'Souza, SJ



GPS Map Camera
Kalikapur, Jharkhand, India
R3pq+5ww, Kalikapur, Jamshedpur, Jharkhand
832108, India
Lat 22.836272° Long 86.089457°
29/10/24 03:05 PM GMT +05:30



GPS Map Camera
Kalikapur, Jharkhand, India
R3pq+5ww, Kalikapur, Jamshedpur, Jharkhand
832108, India
Lat 22.8363° Long 86.089463°
29/10/24 03:05 PM GMT +05:30