NAAC Accredited & UGC Recognized

XITE Gamharia

(Autonomous)

XITE Campus Behind Tata Complex Colony Gamharia Saraikela— 832 108, Jharkhand Tel: (0657) – 2333352/ 6203885338 E-mail: principal@xite.ac.in

Date: 8th April 2025

www.xite.ac.in

Ref. XITE/Off/ 14 /25

To All members of Academic Council XITE, Gamharia

- 1. Dr (Fr) E. A. Francis, SJ
- 2. Dr (Fr) Mukti Clarence, SJ
- 3. Dr Krishna Pvare (Dean Science, KU)
- 4. Dr Tapan K. Khanrah (Dean Hum, KU)
- 5. Dr Mangla Srivastava (Dean Commerce, KU)
- 6. Dr (Fr) Donald D'Silva, SJ
- 7. Dr (Fr) Joseph Surin, SJ
- 8. Mr Jiren Topno
- 9. Dr Tina Stephen
- 10. Fr Edwin R Dungdung, SJ
- 11. Mr Amit Chaturvedi
- 12. Dr Sanchita G. Chowdhury
- 13. Ms Sushmita C. Sen -
- 14. Mr Akinchan Xaxa
- 15. Mr Nishit Singh ·
- 16. Dr Swati Singh
- 17. Dr Radha Mahali
- 18. Dr Rajesh

I am happy to invite you to the 2^{nd} Academic Council meeting of XITE Gamharia, an autonomous college with Kolhan University.

Date: 16th April 2025 at 1.00 pm. We will begin with lunch and meeting starts at 2.00 pm.

Place: The College **Seminar Room** (1st floor).

Agenda for the Meeting

- 1. Welcome by Fr Principal
- 2. Approval of Minutes
- 3. Action taken report
- 4. Department-wise Activity Report 2024–2025
- 5. Presentation of Students' Performance of 1st Semester 2024–2025
- 6. Presentation and approval of the 3rd & 4th Semester syllabus approved by BoS
- 7. Presentation and approval of the academic calendar 2025-26
- 8. Any other matter with the permission of the Chair

We look forward to your timely presence and active participation.

Principal

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Attendance Sheet of the Academic Council Members for the Meeting on 16th April 2025

S#	Names	Designation	Signature
1.	Dr (Fr) E. A. Francis, SJ	Chairperson	(3hmo) 16/4/20
2.	Dr (Fr) Mukti Clarence, SJ	Secretary	Jukh 11 25
3.	Dr Krishna Pyare (Dean Science, KU)	University Nominee	1 yme oulvers
4.	Dr Tapan K. Khanrah (Dean Hum, KU)	University Nominee	
5.	Dr Mangla Srivastava (Dean Com., KU)	University Nominee	n. 0 16/04/2025
6.	Dr (Fr) Donald D'Silva, SJ	GB Nominee	
7.	Dr (Fr) Joseph Surin, SJ	GB Nominee	Mms
8.	Mr Jiren Topno	GB Nominee	Any 1/25
9.	Dr Tina Stephen	GB Nominee	12
10.	Fr Edwin R Dungdung, SJ	Controller of Exam	Dungs In 25
11.	Mr Amit Chaturvedi	HOD, Member	Ant Chatument
12.	Dr Sanchita G. Chowdhury	HOD, Member	M
13.	Ms Sushmita C. Sen	HOD, Member	S. Sen
14.	Mr Akinchan Xaxa	HOD, Member	Skinchan Dass a
15.	Mr Nishit Singh	Faculty, Member	MISELL
16.	Dr Swati Singh	Faculty, Member	Sweet Single
17.	Dr Radha Mahali	Faculty, Member	Jodles III 25
18.	Dr Rajesh Rana	Faculty, Member	· v



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Wednesday, 16th April 2025 2nd Academic Council Meeting Minutes of the Meeting

The 2nd Academic Council (AC) Meeting of XITE Gamharia was held on Wednesday, 16th April, at 2:00 PM in the college conference hall. The meeting was chaired by Dr (Fr) E.A. Francis, the college's principal. It commenced with a moment of silent prayer followed by words of greeting.

Agenda 2.1

Welcome by Fr Principal

The principal warmly welcomed each member present and expressed gratitude for their presence and willingness to contribute to making XITE a better place for teaching and learning.

Agenda 2.2

Approval of Minutes

The minutes of the previous Academic Council meeting were confirmed. The Council approved the minutes unanimously, with no objections or amendments.

Agenda 2.3

Action Taken Report:

- 1) As recommended by the Academic Council, units and classes were distributed equally in accordance with the credits in the modified syllabus.
- 2) As per the academic calendar, 1st semester, internal and end-semester examinations were conducted successfully.

Agenda 2.4

Department-Wise Activity Report 2024–2025

The Departments of Business Management (BBA), Commerce (B.Com), Economics (B.A.), and English (B.A.) presented a report on their recent activities, which included various extracurricular and co-curricular engagements such as workshops, village visits, industrial visits, bridge courses, conferences, outreach, peer-mentoring, and debates. These initiatives were recognised as valuable contributions to the academic rigour and holistic development of the students. The members present appreciated the efforts undertaken and encouraged the departments to continue such initiatives while also exploring the inclusion of additional activities in the future.

Agenda 2.5

Presentation of Students' Performance of 1st Semester 2024–2025

Fr. Edwin R. Dungdung, S.J. Controller of Examinations, reported that, with a few exceptions, students performed satisfactorily in the Semester I end-semester examinations. He also mentioned that the examinations were held according to the academic calendar. He expressed optimism that students would show improved performance in the future, now that they are aware that mediocrity will not be sufficient. Students who did not perform adequately will be provided with an opportunity to reappear and clear their backlog papers.

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Agenda 2.6

Presentation and approval of the 3rd & 4th Semester syllabus approved by BoS

The Heads of the Departments presented the syllabi for Semesters III and IV, which had been previously approved by the respective Boards of Studies (BoS). Following a few clarifications and explanations, the syllabi for BBA, B.Com, B.A. Economics, and B.A. English were duly approved by the Academic Council.

Agenda 2.7

Presentation and approval of the academic calendar 2025-26

Fr. Edwin R. Dungdung, S.J. presented the Academic Calendar for the academic year 2025–26, outlining the commencement of classes following the summer break, the promotion of students from the second to the third semester in accordance with the National Education Policy (NEP), and the scheduling of internal and end-semester examinations, taking into account intervening holidays. The Academic Council appreciated the meticulous planning undertaken by the Examination Department.

Agenda 2.8

Any other matter with the permission of the Chair There were no matters raised by the Academic Council.

The meeting was concluded with a vote of thanks by Fr Principal.

Minutes prepared by:

Dr (Fr) Mukti Clarence

Vice Principal

XITE Gamharia (Autonomous)

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