NAAC Accredited & UGC Recognized

XITE Gamharia

(Autonomous)

XITE Campus Behind Tata Complex Colony Gamharia Saraikela- 832 108, Jharkhand Tel: (0657) - 2333352/ 6203885338 E-mail: principal@xite.ac.in

Date: 15th July 2024

www.xite.ac.in

Ref. XITE/Off/ / 7/24

To All members of Academic Council XITE, Gamharia

- 1. Dr (Fr) E. A. Francis, SJ
- 2. Dr (Fr) Mukti Clarence, SJ
- 3. Dr Krishna Pyare (Dean Science, KU)
- 4. Dr Tapan K. Khanrah (Dean Hum, KU)
- 5. Dr Mangla Srivastava (Dean Commerce, KU)
- 6. Dr (Fr) Donald D'Silva, SJ
- 7. Dr (Fr) Joseph Surin, SJ
- 8. Mr Jiren Topno
- 9. Dr Tina Stephen
- 10. Fr Edwin R Dungdung, SJ
- 11. Mr Amit Chaturvedi
- 12. Dr Sanchita G. Chowdhury
- 13. Ms Sushmita C. Sen
- 14. Mr Akinchan Xaxa
- 15. Mr Nishit Singh
- 16. Dr Swati Singh
- 17. Dr Radha Mahali
- 18. Dr Rajesh

I am happy to invite you to the 1st Academic Council meeting of XITE Gamharia, an autonomous college with Kolhan University.

Date: 23rd October 2024 at 11.00 am

Place: The College Seminar Room (1st floor).

Agenda for the Meeting

- 1. Welcome and introduction of the members
- 2. Presentation of the BoS approved syllabus for approval
- 3. Presentation of the Mode of exams and their details for approval
- 4. Starting of new certificate course(s) in the academic year 2024-25
- 5. Starting of new degree course(s) in the academic year 2025-26
- 6. Any other matter with the permission of the Chair

We look forward to your timely presence and active participation.

Dr (Fr) E.A. Francis Principal

XITE, Gamharia



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WHO SHERE HE

23rd October, 2024 1st ACADEMIC COUNCIL MEETING LIST OF MEMBER

Sl. No.	Name	Designation	Signature with Date
1.	Dr (Fr) E. A. Francis, SJ Principal	Chairperson	Thrs
2.	Dr Krishna Pyare (Dean Science, KU)	University Nominee	Bynn 23/16/24
3.	Dr Tapan K. Khanrah (Dean Hum, KU)	University Nominee	23.10.24
4.	Dr Mangla Srivastava (Dean Commerce, KU)	University Nominee	M. 0 23/10/2024
5.	Dr (Fr) Donald D'Silva, SJ	Academician	
6.	Dr (Fr) Joseph Surin, SJ	Academician	Muis
7.	Mr Jiren Topno	Industry Expert	25 000 JX 24
8.	Dr Tina Stephen	Academician -	23)10/24
9.	Dr Sanchita G. Chowdhury,	HOD, Member	M23/10/24
10.	Mrs Sushmita C. Sen,	HOD, Member	S. Sen 24
11.	Mr Amit Chaturvedi,	HOD, Member	Mer3-10-24
12.	Mr Akinchan Xaxa,	HOD, Member	flinchan Xaxa
13.	Mr Nishit Singh	Faculty Member	14cl 5/
14.	Dr Rajesh Rana	Faculty Member	23/0/29
15.	Dr Radha Mahali	Faculty Member	Radha Mahali 2024
16.	Dr Swati Singh	Faculty Member	Swett 5: 1/2 1/24
17.	Fr Edwin R Dungdung, SJ	The Controller of Examination	Denstary
18.	Dr (Fr) Mukti Clarence, SJ	(Member Secretary)	Jukh3 10/04

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23rd October, 2024 1st ACADEMIC COUNCIL MEETING

Minutes of the Meeting

The first Academic Council (AC) Meeting took place on Wednesday, October 23, 2024, at 11:00 a.m. in the XITE Gamharia (Autonomous) Conference Hall, chaired by Dr. (Fr.) E. A. Francis, SJ, Principal. All attendees were present except for Dr. (Fr.) Donald D'Silva, SJ. The meeting began with a silent prayer and greetings.

Agenda 1:1

The AC addressed the first agenda point, during which the principal, Dr. (Fr.) E. A. Francis, SJ, Chairman of the AC, welcomed all the members and introduced each one present. He also provided a brief overview of the milestones achieved by the College.

Agenda 1:2

The Academic Council received updates from the Heads of Departments regarding the Board of Studies process. After discussing key aspects, the Council ratified the syllabus for the first and second semesters across all four departments: BBA, B.Com, B.A. English, and B.A. Economics. There were slight suggestions regarding the equal distribution of credits and classes vis-a-vis units. However, no changes were suggested regarding the content of the syllabus.

Agenda 1:3

Fr. Edwin R. Dungdung, SJ, the Controller of Examinations, provided a comprehensive overview of the examination system and its details. An engaging discussion followed, and the Academic Council approved the examination policy.

Agenda 1:4

The departments of BBA, B.Com, and B.A. in Economics announced a certificate course for their students for the academic year 2024-2025. The courses offered include Youth Leadership and People Skills, Tally ERP, and Advanced Excel, respectively, each comprising 30 hours of instruction. The Academic Council approved this initiative.

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Agenda 1:5

Dr. (Fr.) E. A. Francis, the Principal, proposed that the college initiate a BCA course (Bachelor of Computer Application) in the upcoming academic year (2024-2025), stating that the institution is prepared to commence this program. The Academic Council approved the proposal and requested that it be presented to the Governing Board for final ratification.

Agenda 1:6:1

The names of subject experts from outside the Parent University for each course were presented. The Academic Council approved the list and was satisfied with the selections.

Agenda 1:6:2

The Academic Council discussed and ratified the names of the IQAC members, particularly the external experts, with appreciation.

Agenda 1:6:3

The Academic Council discussed various policies and approved them positively.

The meeting concluded with a vote of thanks by Mr. Akinchan Xaxa.

Minutes prepared by:

Dr. (Fr.) Mukti Clarence

Vice Principal

XITE Gamharia, (Autonomous)

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